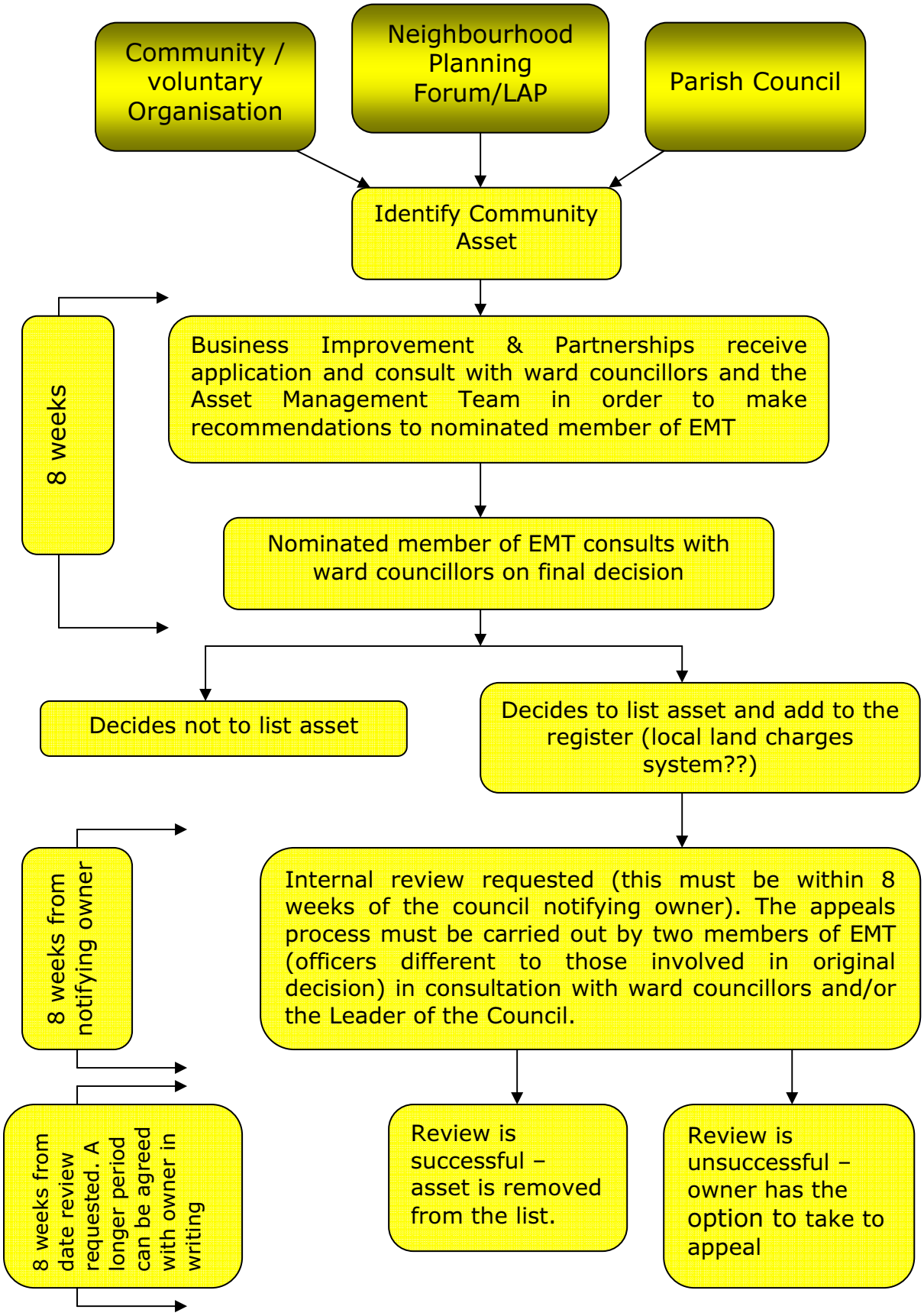
APPENDIX H


Community / voluntary Organisation
Neighbourhood Planning Forum/LAP
Parish Council
Identify Community Asset
8 weeks
Business Improvement & Partnerships receive application and consult with ward councillors and the Asset Management Team in order to make recommendations to nominated member of EMT
Nominated member of EMT consults with ward councillors on final decision
Decides not to list asset
Decides to list asset and add to the register (local land charges system??)
8 weeks from notifying owner
Internal review requested (this must be within 8 weeks of the council notifying owner). The appeals process must be carried out by two members of EMT (officers different to those involved in original decision) in consultation with ward councillors and/or the Leader of the Council.
8 weeks from date review requested. A longer period can be agreed with owner in writing
Review is successful – asset is removed from the list.
Review is unsuccessful – owner has the option to take to appeal